



**INQUIRY
nr 36/WIM/PU/2019**

1. NAME AND ADDRESS OF THE CONTRACTING AUTHORITY

Warsaw University of Technology
Faculty of Materials Science and Engineering
02-507 Warsaw, 141 Wołoska Street
VAT No.: PL 525 000 58 34

2. OBJECT OF THE CONTRACT

VSM Powder and brass Sample Holder, Sample Rod Assembly and bore VSM Coilset calibrated

3. SPECIFICATION OF THE OBJECT OF THE CONTRACT

Heating element for high-temperature spindle valve consisting of:

VSM Powder Sample Holder (bag of 50 pairs) – 1 pcs.

VSM Brass Half-tube Sample Holder – 3 pcs.

VSM Sample Rod Assembly – 1 pcs

Bore VSM Coilset calibrated, 6.3 mm – 1 pcs.

4. EVALUATION CRITERIA AND THEIR MEANING

- 1) Offers confirming the readiness of delivery of the order, corresponding to the specification given in point. 3 –SPECIFICATION OF THE OBJECT OF THE CONTRACT, will be evaluated by the Employer. Best bid will be selected on the basis:

price – 80 points (80%)

other criteria – 20 points (20%)

Points in the criterion "Price" will be calculated as follows:

(offer with the lowest gross price among all evaluated submissions/ gross price of evaluated offer) x 80. The maximal are 80 points.

Other criteria:

- a) Shorter time of delivery
within 5 weeks – 20 points

5. REQUIREMENTS

- Realization deadline: 6 weeks form date of the purchase order
- The delivery will be confirmed with acceptance protocol signed by Supplier and Contractor
- The invoice can be issued after signing of the acceptance protocol
- The payment will be done within 14 days upon receipt of the invoice

6. REALIZATION

Product will be delivered to Warsaw University of Technology, Faculty of Materials Science and Engineering, Wołoska 141, room 015, Warsaw 02-507, Poland

**Politechnika
Warszawska**

Dział Zamówień
Publicznych
ul. Wołoska 141
02-507 Warszawa
tel. +48 (22) 234 87 25
marianna.wroblewska@pw.
du.pl



7. DEADLINE, PLACE AND MANNER OF SUBMISSION OF OFFERS

Offers must be submitted not later than 04.06.2019 until 8 a.m. Offers must be submitted in electronic form to the address: Maciej.Kowalczyk@pw.edu.pl; zp30@pw.edu.pl
Offers should be prepared in Polish or English.

Contact Person: Maceij Kowalczyk, e-mail Maciej.Kowalczyk@pw.edu.pl , tel (+48) 22 234 87 32

8. ADDITIONAL INFORMATIONS

- 1) In order to ensure the comparability of all offers, the Contracting Authority reserves the right to contact the appropriate Tenderers in order to supplement or clarify the offers.
- 2) After selecting the Contractor, the Contracting Authority reserves the right to negotiate the terms of the contract.
- 3) The Ordering Party reserves the right to respond only to the selected offer.
- 4) This offer does not constitute an offer in accordance with art. 66 of the Civil Code, as well as it is not an announcement within the meaning of the Public Procurement Law.
- 5) The invitation is not a procurement procedure within the meaning of the Public Procurement Law and does not affect the Employer's commitment to accept any of the offers. Warsaw University of Technology The Faculty of Materials Science and Engineering reserves the right to cancel the order without choosing any of the submitted offers.
- 6) The Contracting Party stipulates that the overall offered price is public information within the meaning of the Act on access to public information and if the bidder reserves it as a trade secret or business secret, his offer will be rejected.
- 7) The Employer does not pay advances for the task. Payment is made after delivery / service.
- 8) The contracting authority can not to be held liable for any costs or expenses incurred in connection with the preparation and delivery of the offer.
- 9) Offers that will be received after the deadline will not be considered.
- 10) The Ordering Party reserves the right to negotiate the terms of the order, as well as to annul the proceedings at any stage, without giving any reason and to cancel the order without giving reasons for the resignation.
- 11) The administrator of your personal data contained in the submitted offers and processed in the verification of offers is Warsaw University of Technology with its registered office in Warsaw 00- 661, ul. Plac Politechniki 1, (hereinafter: the Employer). Contact to the Data Protection Officer: iod@pw.edu.pl

Dziekan
Wydziału Inżynierii Materiałowej
Politechniki Warszawskiej

Prof. dr hab. inż. Jarosław Mizera

Warszawa 28.05.2019

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